

**South Plains Association of Governments
Criminal Justice Advisory Committee**

BYLAWS

ARTICLE 1 – NAME

The name of the committee shall be the South Plains Association of Governments Criminal Justice Advisory Committee (CJAC).

ARTICLE II – AUTHORITY

The Criminal Justice Advisory Committee is created by the South Plains Association of Governments under authority of the Bylaws of the Association. The committee is an advisory body to the Board of Directors and may be altered or dissolved by the SPAG Board of Directors.

ARTICLE III - PURPOSE

The purpose of the Criminal Justice Advisory Committee is to: promote, foster, and coordinate community planning of criminal justice, juvenile justice, and victim services-related activities in the SPAG State Planning Region 2; review and prioritize applications for criminal justice funds by local entities; perform other tasks as assigned by contractual agreement with the Office of the Governor, Criminal Justice Division; and perform other tasks as directed by the SPAG Board of Directors.

ARTICLE IV – MEMBERSHIP

Membership of the Criminal Justice Advisory Committee shall be composed of no more than eighteen (18) persons, all of whom shall be voting members. Composition of the committee membership shall be representative, as required by regulation, of private citizens and of significant components of the criminal justice system so that the board is multidisciplinary including representation from the following: law enforcement, juvenile justice, drug abuse prevention, non-profit organizations, victim services, mental health, prosecution/courts, education, and concerned citizens or parents. Only one (1) member of the committee shall come from the Victim Services discipline. Geographic representation will be taken into consideration. There shall be no alternate members or ex-officio members of the Criminal Justice Advisory Committee. (Any member who is also on the SPAG Board of Directors shall be one of the 18 voting members.)

Each of the members of the Criminal Justice Advisory Committee shall be appointed by the SPAG Board of Directors. The CJAC may make recommendations to the SPAG Board of Directors, for the appointment of and/or removal of members.

ARTICLE V – MEMBERSHIP TERMS

Membership on the Criminal Justice Advisory Committee shall be for a term of two years, beginning on October 1. Members may be reappointed, but no member may serve more than three (3) consecutive terms. Any member of the Criminal Justice Advisory Committee may resign at any time. A letter of resignation is required to be submitted to the South Plains Association of Governments.

If a committee member is absent from more than 50% of the meetings held during the fiscal year, it may constitute resignation from the committee.

ARTICLE V – MEMBERSHIP TERMS (Continued)

A member shall be removed from the committee by disqualification if he/she makes a change from the multidisciplinary area he/she was appointed to represent, if he/she ceases to be representative of the criminal justice system component he/she was appointed to represent, or if he/she terminated residence in the SPAG region. A committee member who, during a membership term, fails to attend at least one-half of the scheduled committee meetings shall not be eligible for reappointment to a consecutive term.

ARTICLE VI – OFFICERS

The Criminal Justice Advisory Committee shall elect from its membership a Chairman and a Vice-Chairman to serve up to a term of two years. Officers shall be elected with a 2-year staggered election schedule. Each year, the Committee will vote to elect one of the two officer positions. Officers shall be eligible for re-election to no more than two consecutive terms as an officer. The Chairman shall preside at committee meetings, appoint task forces or subcommittees as necessary, and represent the committee. In the absence of the Chairman, the Vice-Chairman shall perform duties of the chairman.

ARTICLE VII – MEETINGS

The committee shall determine the schedule of its regular meetings. Notice of regular meetings shall be *sent* to each committee member at least one week prior to each meeting. The Chairman may call special meetings with at least 72 hours' notice to each member. The committee may also conduct meetings via teleconference when necessary.

A quorum for the conduct of committee business shall require seven (7) committee members present at any meeting. There shall be no proxy voting.

ARTICLE VIII – TRAVEL

Advisory committee members may be reimbursed, upon request, for travel to attend committee meetings according to SPAG policy.

ARTICLE IX – AMENDMENT

These Bylaws may be interpreted, amended, or repealed by the SPAG Board of Directors or by a majority vote of the committee, subject to approval by the SPAG board of Directors.

ARTICLE X - ADOPTION

These bylaws were approved by the SPAG Board of Directors on November 13th, 2018.

A handwritten signature in blue ink, appearing to read "Jim Kelly".

President, SPAG Board

A handwritten signature in blue ink, appearing to read "Scott Thomas".

Executive Director, SPAG